

**Record Of Decision Taken Under Scheme Of  
Delegation By Member Of Senior Management  
Team In Consultation With Portfolio Holder and  
Chair of My Neighbourhood Forum**



<b>SMT Member:</b>	Jennifer Mullin
<b>Service Group:</b>	Neighbourhoods and Development
<b>Portfolio Holder:</b>	Councillor Aniela Bylinski Gelder
<b>Portfolio/Committee:</b>	Community Engagement, Social Justice and Wealth Building
<b>My Neighbourhood Chair:</b>	Councillor Colin Coulton
<b>My Neighbourhood Forum:</b>	Western Parishes
<b>Subject:</b>	Christmas in the Western Parishes
<b>Decision:</b>	Permission to allocate and spend core funds of upto £530 to support a project on the Western Parishes Neighbourhood Plan – Christmas in the Western Parishes.
<b>Details and Reasoning:</b>	<p><b><u>Introduction</u></b></p> <p>The Western Parishes Neighbourhood Plan includes the following project: <b>“Christmas in the Western Parishes 2019”</b></p> <p><b><u>Background</u></b></p> <p>This project aims to once again support community Christmas events in the local area. This complements the work of Parish Councils, Churches and community groups during the festive season.</p> <p><b><u>Details</u></b></p> <p>To fund the production of a Christmas events guide In the last three years a copy was delivered to every household and some great feedback was received on this, particularly by homes far out. 1) The “What’s On Guide” would be the same format as previous years, and would include details of community events such as church services, carol concerts, switch-ons and markets. Distribution will be to all the homes in the Western Parishes via the distribution company used the last two years who have knowledge of the area now, as well as to schools and churches and community buildings. These Guides will be distributed alongside the Autumn Newsletter. 2) Support to Christmas light “switch ons” and refreshments. Purchase of mince pies as a contribution to the various events.</p> <p><b><u>Funding</u></b></p> <p>Cost of production of the What’s On Guides, 7,000 copies, A3 folded to A4 - upto £430. Mince pies cost - upto £100</p> <p><b>TOTAL cost upto £530</b></p>
<b>Wider Implications (Financial, Legal, Equality &amp; Risk):</b>	None
<b>Report attached?</b>	Please refer to <a href="http://www.southribble.gov.uk">www.southribble.gov.uk</a> website for further details of My Neighbourhood Forum decisions.
<b>Exempt from publication? If exempt, give reason(s):</b>	No

**Signed:**

Financial Management <i>[Signature]</i>	Legal Services <i>[Signature]</i>	
Date 26/9/19	Date 26/9/19	
SMT Member <i>[Signature]</i>	Portfolio Holder <i>[Signature]</i>	My Neighbourhood Chair <i>[Signature]</i>
Date 25/9/19	Date 02/10/2019	Date 01.10.19

**Publication Date  
(DST use):**

Decision template revised June 2013

**THIS DECISION WILL COME INTO FORCE AND MAY BE IMPLEMENTED FIVE WORKING DAYS AFTER ITS PUBLICATION DATE, SUBJECT TO BEING CALLED IN IN ACCORDANCE WITH THE COUNCIL'S CONSTITUTION**